

**Minutes of the meeting of the Parish Council of Hodnet
held on Thursday, 2nd May 2019 at The Lyon Hall, Hodnet**

Present: Cllrs Steve Alden, Alan Cope, Steve Freeman, Trevor Howard, Chris Mackie, Paul Nevins, John Parker, John Powell

In attendance: Ian Cruise-Taylor – Clerk

1. **Welcome and Apologies** – Apologies were noted from – Cllrs Maryjayne Rees and John Roberts
2. **Declaration of Interest** – Cllr Alan Cope declared an interest in item 5ii and Cllr John Powell declared an interest in item 9a
3. **Public Session** – A member of the public drew attention to traffic issues on the Marchamley Road in the vicinity of Wood Farm and Marchamley Farm. It was **agreed that the Clerk would report the issues to Shropshire Council**
4. **Minutes** - the Minutes of the Parish Council Meeting held on 28th March 2019 were unanimously approved with the redaction of the name of the owner of Peplow Hall
5. **Clerk's update regarding on-going matters not on the agenda** - To enable Councillors to receive updated information of on-going matters from previous Parish Council Meetings
 - i. Traffic Survey in Marchamley – the Clerk reported that Shropshire Council had agreed to carry out a fresh traffic survey, once the Severn Trent works had been completed
 - ii. Animal Pound at Wollerton – the Clerk drew attention to three quotations for the reparation work, and the Council determined that Midland Masonry should carry out the work – **clerk to advise insurance company**. Council wished to record its thanks to Cllr Alan Cope for the work he had carried out in support of the process to re-instate the Pound
 - iii. Replacement bin at Lychgate – the Clerk provided quotations for a replacement bin, the Council agreed to order a 50m Trimline – **Clerk to action**
 - iv. Quotes for works – The Council considered quotations for re-surfacing works at the Lyon Hall and Recreation Ground. It was agreed to seek revised quotations, for both sites, with the addition of widening the tarmac near the entrance to recreation ground and adding stones to two bays to the right of the drive. **Clerk to action**
The Council considered quotations for repairs to the playground and requested clarification on whether turf matting would suffice rather than replacing wetpour. **Clerk to report back**
 - v. Replacement of H19 – the Clerk reported that both Western Power and Highline Electrical had been involved in the replacement of the light fitting. As no road traffic collision had been reported within 14 days of the incident it is unlikely the police will take action, making an insurance claim unlikely. The issue had revealed that the streetlights are not insured and Council agreed that the **Clerk should seek to make a claim, explore the costs/risks involved and report back.**
6. **Unitary Councillor Report** –the Unitary Councillor was not present
7. **Report from Hodnet Parish Council representatives at recent meetings** – Cllr Chris Mackie reported on a meeting regarding the Market Drayton Town Plan consultation and that the meeting had confirmed previous plans for housing in the North Shropshire area. A

revised development would be issued shortly.

8. Planning -

- a. **19/01462/FUL:** 2 Sandyford Cottages, Peplow, Market Drayton, Shropshire, TF9 3JX, Proposed replacement foul water drainage system – **unanimously agreed to no comment**
- b. **19/01418/FUL:** The Mount, Wollerton, Market Drayton, Shropshire, TF9 3NX. Erection of 2-bay garage and store room with external staircase to first floor office; to include insertion of dormer windows and rooflights – **unanimously agreed to object as on previous grounds**
- c. **19/01573/FUL:** Land Adjacent Old Barn, Wollerton, Shropshire. Erection of a detached 6 bed dwelling – **unanimously agreed to support**
- d. **18/05777/FUL:** 4 Shrewsbury Street. Hodnet. Part demolition of existing single storey store building and erection of roof over high level brickwork to create off-road parking under cover - **unanimously agreed to support**

9 Accounts

- a. **Expenditure** – The payments listed below were unanimously approved

payee	cheque number	total	authority
PlusNet	DD	£18.60	LG(FP)A 1963 s5
Hockenhull Hedge Cutting	OL*	£67.20	LGA 1972 s 111
Lyon Memorial Hall Rooms	OL	£54.00	LGA 1972 s.134(4)
E-on	DD	£401.30	PCA 1957 ss 3 (1)
Shropshire Mole Control	2110	£80.00	LGA 1972 s 111
HMRC (PW)	2111	£134.20	LGA 1972 s 112
SALC Affiliation fees	2112	£556.08	LGA 1972 s 111
Highline Electrical	2113	£239.70	PCA 1957 ss 3 (1)
Hodnet Seniors Club	2114	£100.00	LGA 1972 s 137
St Luke's Churchyard	2115	£1,000.00	LGA 1972 s 137
St Luke's Music Fund	2116	£100.00	LGA 1972 s 137
Ian Cruise-Taylor (Apl Pay)	OL	£267.93	LGA 1972 s 112
total		£3,019.01	

It was agreed to add an outstanding payment to Cllr John Powell for the permissive path (£400), making the total £3419.01

* = On-Line payment

- b. **Bank Reconciliation and annual governance statement** – The Bank Reconciliation and annual governance statement were unanimously approved

Balance brought forward from Year End 31st March 2018	£28,360.59
Add: Receipts to date	£29,143.56
Less: Payments to date	£22,951.78
Closing Balance at 31st March 2019	£34,552.37

Bank Balances as at 31st March 2019:

Current account (6712)	£100.00
CIL Deposit Account (9243)	£10,635.85
Business Reserve Account (2250)	£26,020.42
less unpresented cheques	<u>£2,203.90</u>
	£34,552.37

- c. **Internal Auditors Report** - the Clerk reported that the internal auditor had given a generally positive report drawing attention to two minor errors in the accounting spreadsheet (which had not affected the reported figures), recommended that the Council reviews the budget versus spend on a regular basis and that Council review the financial regulations to ensure they are up-to-date in respect of letting of contracts. The Council noted the report and its findings and instructed the **Clerk to take the necessary actions.**
- d. **Accounting Statement** –the Council reviewed and unanimously approved this document
- e. **Budget for 2019-2020 (appendix 1).** Given the comments in the internal auditor's report it was agreed to defer this item until the next meeting. **Clerk to action**
- f. **Insurance Renewal** – Council unanimously approved the quotation and agreed that the issue of streetlights should be explored. **Clerk to action**
10. **Highways and Environmental** - Councillors drew attention to:
- i. Station Road – Speeding – Cllr John Parker reported on discussions with residents regarding vehicles exceeding the speed limit on Station Road.
 - ii. Cllr Paul Nevins raised the issue of vehicles, and in particular motorcycles speeding on the Lostford/Wollerton to Hodnet Road
 - iii. Traffic Calming in Marchamley – the Clerk reported that he had been informed that the Safer Roads Partnership would be discussing similar issues at its June meeting regarding Marchamley and it was agreed to refer the other sites to the same organisation for consideration. **Clerk to action.** It was also agreed to request traffic calming measures from Shropshire Council and explore the possibility of using Parish Council funds. **Clerk to action**
 - iv. Cllr Chris Mackie reported that potholes outside Bradeley Cottage were causing traffic to risk collision when avoiding them – **clerk to report**
11. **Street Lighting – Maintenance and/or Repairs** - Councillors reported that H7 had failed and that either W4 or W5 was faulty. **Clerk to action**
12. **Matters relating to Council Staff** - To enable the Council to discuss these matters
- Council referred to local businesses who would be able to carry out work. **The Clerk will make contact.**
13. **Correspondence** –Council discussed the correspondence listed and determined:
- i. Shropshire Mind – request for funding – **Council declined**, as the grant giving is agreed at the March meeting
 - ii. Shropshire Playing Fields association – request for funding - **Council declined**, as the

- grant giving is agreed at the March meeting
- iii. SALC – Climate Change proposal - **Council declined**
 - iv. North Shropshire Safety Scene – appeal for funding - **Council declined**, as the grant giving is agreed at the March meeting.

14. Parish Matters –

- Cllr Chris Mackie reported on developments regarding the management of the website; indicating that he had been in touch with a web provider who was familiar with and experienced in parish council websites who would be interested in taking on a role for Hodnet. This would cost in the region of £120 as a one-off cost, £115 annual hosting costs plus up to £80 a month ongoing for time spent on maintaining the site. The current Webmaster had a contact who was likely to be able to take on the editorial role for the remainder of the site. **Council agreed to the likely costs**, to consider developments such as advertising and the use of social media at future meetings and asked Cllr Mackie to continue discussions with the webmaster.
- Cllr Steve Alden asked for an update on the proposed AED in Marchamley. The Clerk stated that he was still chasing E-On for the isolator switch to be installed
- Cllr John Powell reported on a meeting to discuss the impact of the proposed Severn Trent works in Marchamley, which will last from May to September.

15. **Agenda Items** - No further items were brought forward for agenda for the next Parish Council meeting on **13th June 2019 at The Lyon Hall, Hodnet**