

HODNET PARISH COUNCIL

Minutes of the Meeting of Hodnet Parish Council meeting held at The Lyon Hall, Hodnet
on Thursday 4th August 2016 at 7.30pm

1. **Present:** Councillors Mr C Mackie, Mr J Parker, Mr M Morgan, Mr J Powell, Mr A Cope, Mr R Downes, Mr J Roberts and Unitary Councillor Mrs K Calder, also present was Mrs J Evans (Clerk)
2. **Welcome and Apologies** – Apologies were received from Councillors Willicombe, Newitt and Trevor. Cllr Mackie welcomed Mrs Maryjayne Rees who completed the Declaration of Acceptance of Office and Disclosable Pecuniary Interests forms required to take up the position of Parish Councillor.
3. **Declaration of Interest** – Cllr Downes and Mrs Evans declared an interest in item 14 regarding the letter from Hodnet Footpath Group.
4. **Public Session** – There were two members of the general public represented and a discussion took place regarding the letter requesting the Parish Council to support the application to create a public right of way through Peplow Estate. The Parish Council concluded that before they could make a decision regarding this matter they would need to see more data relating to the proposal and the Clerk was instructed to contact Mr Underwood in this respect. *After this session the member of the public left the meeting.*
5. **Minutes** - The minutes of the Parish Council Meeting held on 23rd June 2016 and the Planning Committee meeting held on 21st July had previously been circulated and Cllr Morgan proposed all these minutes to be a true and accurate record of proceedings, Cllr Cope seconded this and they were duly signed.
6. **Matters Arising from Minutes** - The following information was provided to up-date the Council regarding various on-going issues:
 - a. Lease of Land to Hodnet Sports Association – Although the Parish Council has completed their paperwork within their solicitor this matter has yet to be completed.
 - b. Cllr Mackie advised the meeting that although he had forwarded a copy of Hodnet Parish Plan to Nichola Fisher, Shropshire Council's Area Enablement Officer and Cllr Aldcroft of Market Drayton Town Council he had not had any acknowledgement from them and asked Cllr Calder if she could check if they had been received please.
 - c. Cllr Downes advised the meeting that he was continuing to monitor work on the drain at Peplow Chapel.
 - d. Cllr Parker advised the meeting that he had met Mr Goodwin at the driveway to Hodnet Club and the Clerk confirmed that she had received two quotes from Mr Goodwin for work to be done on the house side of the driveway. The first quote involved minimum excavation, laying plastic reinforcement and was £4,700 plus vat, the second quote involved substantial excavation, laying geotextile membrane and plastic reinforcement and was £7,400 plus vat. The Clerk advised the meeting that she had also received a quote from Mr Allmark that day for work to the same area and although the quote was £2,450 plus vat the work involved was not comparable with Mr Goodwin's quotes. A discussion took place regarding all the different options regarding the driveway after which it was proposed by Cllr Powell and seconded by Cllr Parker that the Council accept the original quote from Mr Goodwin, discussed at the previous meeting, for the work under the trees amounting to £910 plus vat. Cllr Cope disagreed with this proposal but all other Councillors agreed and Clerk was instructed to liaise with Mr Goodwin.
 - e. Cllr Parker advised the meeting that he had also shown Mr Goodwin the problems regarding the drain in the car park at the Lyon Hall and Mr Goodwin had forwarded a quote to remove the grid, clean the drainage channel, adjust the drain to a lower level and to fill entire length with 'dished out' concrete to allow water to flow along and into grid. This quote was £470 plus vat and it was proposed by Cllr Morgan and seconded by Cllr Downes that this work be undertaken by Mr Goodwin, all agreed.
 - f. The Clerk has advised the Council that she had received confirmation from Shropshire Highways that the work on the potholes in The Avenue at Peplow had been completed. The Clerk asked if any of the other Highways issues had been dealt with and the Cllrs advised not as yet, the Clerk will chase Shropshire Highways again.
 - g. The Clerk advised the meeting that she had received an email from Sir Heber-Percy's secretary who advised that the Agent who deals with the Hodnet Hall Estate would not like the dog bag bin attached to



any of the walls or properties in Church Street, Hodnet. A discussion took place as to where else the bin could be located but it was felt that as dog walkers regularly frequent this area this was the best place. The Clerk suggested that she speak to the Agent directly and then report back.

- h. The Clerk advised the meeting that unfortunately the firm that normally did the weed spraying around the parish have not done the work, despite her chasing them, and earlier this week they had advised her that their quad bike was broken and they didn't know if they would manage the work at all. The Clerk had been in touch with neighbouring Parish Clerks and Nobridge Nurseries, just south of Peplow on A442, had been recommended. She had spoken to Mr Cope of Nobridge Nurseries and he could do the work for £275 plus vat, which was a similar price to last year's costs. The Parish Council discussed the matter and Cllr Powell proposed that this quote be accepted and the work undertaken as soon as possible. Cllr Morgan seconded the proposal and all agreed. Cllr Parker asked if the War Memorial could also be sprayed and the Clerk agreed to include this in her email to Mr Cope.
- i. Cllr Mackie advised the meeting that unfortunately, due to holidays, the Finance Committee had not met since the previous Parish Council meeting but it was hoped that they would meet in the next few weeks.
- j. The Clerk advised the meeting that she had put a letter on the car that was still parked in the Lyon Hall carpark and she had also completed a form to the DVLA to request the owner's details. The Council decided that once these details were known the Clerk was to write to the owner requesting that they please move the vehicle.

7. Planning - To consider the following planning applications:

16/02990/FUL - Erection of 1 dwelling and single garage to replace existing agricultural building - Land at Varda Farm, Marchamley Wood, Marchamley, Shropshire – This application was discussed and the Parish Council voted to support it.

Determination of Planning

16/02079/FUL - Erection of a dairy cubicle housing including demolition of existing redundant pig housing - New House Farm, Marchamley, Shrewsbury, Shropshire, SY4 5LE – **Permission Granted**

16/01894/FUL - Conversion and extension of former barn into a two bedroomed holiday cottage and installation of sewage treatment plant with designed soakaway - Barn at Broad Lake Farm, Marchamley, Shrewsbury, Shropshire, SY4 5LE – **Permission Granted**

Planning Appeals

16/02072/PMBPA - Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to residential use - Dairy Shed, Tunstall Farm, Hodnet, Market Drayton

8. Accounts

a. Expenditure

Payee	Details	Chq/DD	Amount	Authority
Highline Electrical Ltd	Street Light Maintenance & Annual 20% test	1966	£603.60	PCA 1957 ss 3 (1)
Lyon Memorial Fund	Room hire for meetings	1967	£53.00	LGA 1972 s 134 (4)
Mazars	External Audit	1968	£120.00	LGA 1972 s 111
Playsafety Ltd	Annual Playground Equipment Report	1969	£96.60	PHAAA 1907 s 76 (1)
N Power	Electricity for Street Lighting	1970	£255.77	PCA 1957 ss 3 (1)
E-on	Electricity for Street Lighting	DD	£307.66	PCA 1957 ss 3 (1)
	Total		£1,436.63	

These expenses were proposed by Cllr Powell, seconded by Cllr Morgan and the cheques were duly signed.

b. Bank Reconciliation – The Bank Reconciliation at the end of the previous month :

Balance brought forward	£ 60,319.31
Add Receipts during June 2016	£ 59.00
Less Payments during June 2016	£ 9,205.36
Balance to be carried forward	£ 51,172.95

Bank Balances as at 30th June 2016:

Current Account	£ 100.00
Reserve Account	£ 17,579.87
Adjustment for unpresented cheques	£ 8,524.66
Reconciled Reserve Account balance	£ 9,055.21
C I L Reserve Account	£ 42,017.74
Total of Reconciled Bank Balances	£ 51,172.95

- c. **Mazars External Audit** – The Clerk advised the meeting that the External Audit from Mazars had been returned without any queries and she would put this on the Hodnet website. Along with the Annual Return a notice detailing the right to inspect the Annual Return, and request a personal copy, needs to be displayed and the Clerk asked the Council how much to insert as a charge for this copy. Cllr Rees advised that in the past £5 had been the charge and all agreed to continue with this fee.
- d. **B T Wayleave Three Year Review** – A discussion took place as to the increase in this three year wayleave charge for BT to access this equipment over the Council's land currently £143.70. It was unanimously agreed to increase the wayleave by 2% year on year and the Clerk was instructed to issue the invoice.
9. **Highways and Environmental Health** – Other than all the on-going issues, which the Clerk will chase, no further issues were reported at this meeting.
10. **Street Lighting – Maintenance and/or Repairs** – The Clerk reported that all outstanding repairs had been completed and the Annual 20% Report had been received which showed that the lights inspected, which were all in Hodnet, were in a better state of repair than those on previous inspection reports – the worst of which were in Wollerton. Over the coming months the Clerk will undertake a review of all the lights including which lights have had most money spent on them, and report back to the Council.
11. **Report on Local Joint Committee Meeting 20th July 2016** – Cllr Downes advised the meeting that the LJC had discussed the grant applications received in respect of Youth Activity Commissioning and he was delighted to report that Hodnet's application for £2,874 towards the new wooden trail on the Playground had been successful. The next LJC meeting was scheduled for September 2016.
12. **Play Area Inspection Report** – The Clerk had forwarded this annual inspection report to the members of the Recreation Ground Committee ahead of this meeting and it was decided that the Committee should meet on Tuesday 16th August, at the Recreation Ground, to go through this report in more detail and then report back to the next Parish Council meeting. The Clerk would ask Phil Wellings to also attend this meeting.
13. **Compassionate Communities** – Mary Hardy had sent in a report to the Parish Council on the up to date position regarding this initiative which Cllr Mackie read to the meeting. Mrs Hardy explained that in the absence of a Care Coordinator, to be employed by Hodnet Medical Practice, she was a voluntary coordinator of this project and since the meeting in March nine volunteers had now received training and were now awaiting verification of the DBS documentation. She added there were still various procedures to be put in place but she was hopeful that this would be progressing soon. Cllr Calder confirmed to the meeting that Hodnet Medical Practice did have the funding to employ a Care Coordinator and it was hoped that someone would be appointed shortly to move this project on.
14. **Correspondence:**
- a. *S A L C – Media Release – Blueprint for Healthcare submitted*
- b. *Helicopter Noise Liaison Group – Draft notes for Meeting 22nd March 2016*
- c. *Shropshire Council – Tern Hill Roundabout resurfacing work in October 2016*
- d. *S A L C – Media Release – Hospital's Trust launches Organisation strategy*
- e. **Richard Underwood of Hodnet Footpath Group – Disputed Footpath Ollerton to Peplow** – Discussed earlier in the meeting.

At this point the Clerk left the meeting.



15. Clerk's Contract and Salary – A discussion took place regarding the Clerk's current contract and salary lead by Cllr Mackie who has been looking into this matter through the National Association of Local Councils. It was agreed that the Clerk's contract and wage scale should be brought more in line with the nationally agreed mechanism and Cllr Morgan thanked Cllr Mackie for his time spent researching this matter. *After this item the Clerk returned to the meeting.*

16. Any Other Business

- a. **Parish Matters** A discussion took place regarding the possibility of the North Salop Wheelers taking over the discontinued Arriva bus service to Telford, which passes through Hodnet, and Cllr Calder suggested that she would see what information she could find out about this and report to the next Parish Council meeting.

Cllr Morgan pointed out that the Hodnet Party in the Park, which took place in June, had not been discussed at the last meeting and he thanked the Clerk for her voluntary work regarding this project, all agreed the event had been very successful.

Cllr Parker advised the meeting that Mr France wanted to stop doing the work he undertook for the Parish Council around the Lyon Hall carpark and Cllr Parker suggested asking Phil Wellings to do this work, all agreed. The Clerk will liaise with Mr Wellings and suggest to him that he speaks to Councillors about this at the meeting on 16th August.

- b. **Agenda Items for Next Meeting to be held on Thursday 15th September 2016** – To be forwarded to the Clerk at least one week prior to the meeting.

There being no other business the Chairman declared the meeting closed at 9.40 pm

Approval of the Minutes held on 4th August 2016

Minutes accepted and approved by Hodnet Parish Council at a meeting held on 15th September 2016

Signed by the Chairman