

HODNET PARISH COUNCIL

Minutes of the Meeting of the Parish Council of Hodnet, held on Thursday, 6th December 2018 at The Lyon Hall, Hodnet

Present: Councillors Steve Alden, Alan Cope, Karen Calder, Chris Mackie, Paul Nevins, John Powell, Maryjayne Rees (Chairman), John Roberts

In attendance: Ian Cruise-Taylor (Clerk)

1. **Welcome and Apologies** – Apologies received from Councillors John Parker and Howard Trevor
2. **Declaration of Interest** – None declared
3. **Public Session** – There were no members of the public present
4. **Minutes** – The Minutes of the Parish Council Meeting held on 25th October 2018 were unanimously approved
5. **Clerk's update regarding on-going matters not on the agenda** – To enable Councillors to receive updated information of on-going matters from previous Parish Council Meetings.
 - proposed AED in Marchamley – the Clerk reported that quotations were being obtained from electrical contractor and the electricity supplier, for the necessary works, and that the group were proposing an alternative location next to the bus shelter, having declined the proposal to site the AED at Marchamley Club, although no objection to doing so had been raised by the Club Committee.
 - quotes being obtained for car park repairs at Lyon hall and Hodnet Club
 - quotes being awaited for repairs and improvements at the Recreation Ground
 - Benbow Brothers agreed to discuss tree inspection, however the Clerk was awaiting response to information provided
 - Hodnet Medical Centre Wayleave charge has been applied for
6. **Unitary Councillor Report** – Cllr Calder reported that a considerable amount of her time was being taken up with the Future Fit discussions, the CQC report and the review of midwifery affecting the Shrewsbury and Telford Hospitals. The end phase of the Future Fit consultation had been reached with over 18000 responses. The process will continue until a decision is made in the new year. It had been decided to keep A&E open at both hospitals for the time being, and measures were being taken to overcome staff shortages

Cllr Calder also reported that financial pressures on Shropshire Council were to lead to a further reduction in public health funding, which would adversely affect non-mandatory services. Representations were being made to central government on this.

A 'hub' to provide support to veterans and their families was being set up in Shrewsbury as a result of funding arising from the Armed Forces Covenant

7. **Report from Hodnet Parish Council representatives at recent meetings** –The Chairman provided written reports on 3 meetings recently attended and added:
 - The SALC AGM included a report that a new initiative was to be undertaken by the Police and Crime Commissioner regarding speeding. **It was agreed that the local police officer be invited to a Parish Council meeting in the coming months – Clerk to action**
 - The North Shropshire Area Committee of SALC meeting also discussed speeding,

and it was indicated by the Safer Roads Partnership Operations Manager that road engineering was the most effective solution

- contributors to the Shropshire Business Leaders Breakfast ‘talked up’ the growth opportunities in Shropshire
- The Chairman also reported on a well attended meeting in Peplow held by Airband who have the tender for providing Faster Broadband to “difficult to reach” communities. They have an ongoing roll out programme over the next 2 years and aim to get as many properties as possible covered.

8. Planning -

i) The minutes of the Planning Committee held on 22nd November 2018, were unanimously approved

ii) The Parish Clerk has been advised during CiLCA training that a planning committee which consists of all councillors is, in effect, a ‘Parish Council meeting for planning purposes’. It is the Clerk’s suggestion that future meetings to consider planning applications are called as Parish Council meetings, (not Extraordinary or Planning Committee meetings) in line with the process agreed at the Parish Council meeting on 2nd August. Standing orders indicate that the frequency of Parish Council meetings shall be determined at the Annual Parish Council Meeting, however this was not recorded for the May 2018 meeting. **The proposal that a line is added to standing order 3.14 to the effect ‘Parish Council Meetings for Planning Purposes will be called when necessary’ was unanimously approved. (Clerk to action).**

iii) **To consider the following planning applications:**

a) 18/05367/FUL, Erection of rear extension and conversion of outbuilding, Daneswell Farm Kenstone Hodnet Market Drayton Shropshire TF9 3LH – **no objection**

b) 13/03452/Ful Land off Abbots Way – to discuss items within undated Amended Officers Report published 11 October 2018 – the Chairman drew attention to the contents of the report, and Councillors agreed that **a letter should be sent to Shropshire Council stating the Parish Council’s opposition to the proposal make the road narrower to allow for a footpath. It was also agreed to propose that the footpath should join with that in Station Road.** The Parish Council re-iterated that it would not take responsibility for the green space included in the proposals.

iv) **Determination of Planning – to be noted:**

a) 18/01549/FUL: Rakepark Lodge Erection of single storey front extension; conversion of detached garage to ancillary residential accommodation; erection of domestic storage outbuilding **Decision: Grant Permission**

b) 18/04806/FUL: 2 Shrewsbury Street, Hodnet, TF9 3NP, Conversion of existing building to form one dwelling to allow shop window to be replaced with matching domestic window. **Decision: Grant Permission**

9. Accounts

i. **Expenditure** – The below detailed payments were unanimously approved.

Details	Chq No	amount	Authority
E-on	DD	£401.30	PCA 1957 ss 3 (1)
Benbow	2086	£390.00	LGA 1972 s 111
HMRC Income Tax*	2087	£700.14	LGA 1972 s 112
Nobridge	2088	£330.00	LGA 1972 s 111
Ian Cruise-Taylor	2089	£261.97	LGA 1972 s 112
Plusnet	DD	£18.60	LG(FP)A 1963 s5
		£2,102.01	

* payments for first two quarters, plus one month. Includes £2.54 interest for late payments, due to Clerk oversight, to be reclaimed

ii **Bank Reconciliation** – Councillors received and accepted the Bank Reconciliation to 30th November 2018

Balance brought forward from Year End 31st March 2018	£28,360.59
Add: Receipts to date	£28,458.77
Less: Payments to date	£16,148.36
Closing Balance at 30th November 2018	£40,671.00

Bank Balances as at 30th November 2018:

Current account (6712)	£100.00
Business Reserve Account (2250)	£16,739.65
CIL Deposit Account (9243)	£26,003.46
less unrepresented cheques	£2,172.11
	£40,671.00

10. **Environmental Maintenance Grant** - Councillors discussed the opportunity to make an immediate application for funding, and noted that it needed to be spent on Shropshire Council land. **It was agreed to take no further action.**
11. **Community Infrastructure Levy** - the Chairman confirmed that she had written and sent the 3 letters agreed at the last meeting, and awaited responses.
12. **Budget Planning for 2019-2020** – Councillors discussed the figures provided. **The clerk will pursue the matter of unclaimed rent payments from Hodnet Social Club.** A further discussion will be held at the January meeting to decide any specific proposals and the precept, and to plan for a contingency fund to be established, based on the difference between precept and spend.
13. **Highways and Environmental** – Two instances of fly-tipping were reported; near the West Midlands Shooting Grounds and Rookery Lane, Marchamley Wood, **which the Clerk will report.**
14. **Street Lighting – Maintenance and/or Repairs** – To enable Councillors to report other items requiring attention. **The Clerk noted M8 was not working and indicated that it had been reported.**

15. **Parish Plan** – The Chairman drew attention to the need to either refresh the current Parish Plan by 2020 or embark on the production of a Neighbourhood Plan. This was a substantial piece of work for which grant funding support was available. Nicola Fisher from the Community Enablement Team was available to speak to the Parish Council about the matter at its next meeting.
16. **Matters relating to Council Staff** - The resignation of Mr Wellings was noted and it was agreed that the Parish Council's grateful thanks should be conveyed to Mr Wellings and that his service to the Council should be recognised. **It was agreed the Clerk should draw up a list of possible tasks so a replacement could be sought.**
17. **Correspondence** – To enable the Council to discuss correspondence received:
- i. Xreflow Web offer – Councillors considered the proposal and decided not to proceed
 - ii. Shropshire Local Plan Review - 'Preferred Sites' Consultation – the Chairman noted the opportunity to attend an open meeting at Market Drayton on 8th January. **Both the Chairman and Cllr Chris Mackie will attend.**
 - iii. Letter from Marchamley Club, Councillors noted the contents, declining the grant funding currently on offer
 - iv. the Clerk drew the Council's attention to an unsigned and unaddressed letter from residents in Station Road regarding speeding traffic and noted its contents.
18. **Parish Matters** - no matters of interest or concern were raised
19. **Agenda Items** – It was agreed that the Parish Plan/Neighbourhood Plan, budget and precept discussion, and the website would be included on the agenda, for the next **Parish Council meeting on 17th January 2019 at The Lyon Hall, Hodnet.**