

HODNET PARISH COUNCIL

Minutes of the Meeting of Hodnet Parish Council meeting held at The Lyon Hall, Hodnet on Thursday 12th May 2016 at 7.30pm

Present: Councillors Mr C Mackie, Mr J Parker, Mr N Newitt, Mr M Morgan, Mr J Powell, Mr J Roberts, Mr H Trevor and Mr R Downes,
Also present was Mrs J Evans (Clerk)

1. **Apologies** – Apologies received from Councillors Willicombe and Cope and Unitary Councillor Calder
2. **Declaration of Interest** – Cllr Trevor declared an interest in item 5, Matters Arising concerning the driveway to Hodnet Club.
3. **Public Session** – There were no members of the general public present
4. **Minutes** - The Minutes of the Parish Council Meeting held on 31st March 2016 had previously been circulated and Cllr Morgan proposed these minutes to be a true and accurate record of proceedings, Cllr Trevor seconded this and they were duly signed.
5. **Matters Arising from Minutes** - The following information was provided to up-date the Council regarding various on-going issues:
 - a. Lease of Land to Hodnet Sports Association – no real progress but Mrs France was keeping the Clerk updated on fundraising that was being done in order to pay the Insurance required.
 - b. The satisfaction surveys relating to work on the Hodnet to Marchamley road had now been received by residents.
 - c. The Parish Plan will now be forwarded to Nicola Fisher, Shropshire Council Area Enablement Officer, to be included in the Market Drayton Revised Plan.
 - d. Although there appears to be some markings on the road outside Peplow Chapel work on the drain has not yet been done and this area continues to flood, the Clerk will chase again.
 - e. The Recreation Ground committee reported that the potholes on the driveway to Hodnet Club were being filled and Cllr Trevor provided a quote for the work relating to the parking bays at the Shrewsbury Street end of the driveway, to be done during the School Summer holiday, which totalled £2,890.00 – in view of the amount the Council instructed the Clerk to get two further quotes for the work.
 - f. The Commemorative gifts for the children of Hodnet School had been ordered.
 - g. The dog fouling signs had been received and would shortly to be put up in Wollerton.
 - h. The drain in the car park at the Lyon Hall has been cleared out but cross-sections of it have broken off and it was proposed that Cllr Parker and the Clerk meet with Mr McClure to see what could be done to the existing system.
 - i. No work appeared to have been done to either the potholes reported at the last meeting or the island at Marchamley so the Clerk will chase Shropshire Highways again
 - j. The Clerk has submitted a grant request to L J C relating to half the cost of the wooden trail for Hodnet Recreation Ground and also forwarded the grant application form to Hodnet Scouts, Guides, Football and Cricket Clubs for them to take forward if required.
6. **Planning** - To consider the following planning applications:

16/01248/VAR - Variation of Condition no.17 attached to Planning Permission 11/00667/FUL to allow for alterations to existing pig sty to enable use as domestic store - The Mount Farmhouse, Little Bolas, Telford, Shropshire, TF6 6PR – *Support*

16/01430/TCA - To fell one Sycamore Tree and crown reduce by 20% one Ash Tree within Hodnet Conservation Area - 6 Castle Hill View, Hodnet, Market Drayton, Shropshire, TF9 3PA – *No Objection*

16/01894/FUL - Conversion of former barn to holiday cottage and installation of sewage treatment plant with designed soakaway - Barn at Broad Lake Farm, Marchamley, Shrewsbury, SY4 5LE – The Council discussed this application and agreed to support it

Determination of Planning

15/03396/OUT - Outline application (all matters reserved) for the erection of one dwelling - Land East of Small Bowling Green Farm, The Avenue, Peplow, Market Drayton, Shropshire – **Permission Granted**

15/03429/FUL - Erection of a two-storey side extension and of first floor extension above flat roofed kitchen - The Old School House, Drayton Road, Hodnet, Market Drayton, Shropshire, TF9 3NF – **Permission Granted**

16/01201/TCA - To fell 8 no. stems of Beech tree within Marchamley Conservation Area - Bay Tree Cottage, School Lane, Marchamley, Shrewsbury, Shropshire, SY4 5LD – **No Objection**

15/05053/OUT - Outline application for the erection of four dwellings with associated hard and soft landscaping and creation of new access (all matters reserved) - Land Adjacent Old Barn, Wollerton, Shropshire – **Refused**.

16/01430/TCA - To fell one Sycamore Tree and crown reduce by 20% one Ash Tree within Hodnet Conservation Area - 6 Castle Hill View, Hodnet, Market Drayton, Shropshire, TF9 3PA – **No Objection**

15/03011/FUL - Erection of 1 dwelling and 4 bay detached garage with games room above, siting of 2 static caravans whilst development takes place and installation of septic tank – Proposed dwelling former Espley Car Repairs Workshop at Station Road, Hodnet – **Awaiting decision**. The Parish Council discussed this application as the cars are now spilling out of the yard on to the Environmental Agency land and some of the conditions delating the original planning application are not being adhered to. The Clerk was instructed to write to the Enforcement Officer again and copy in the Environmental Agency contact.

A discussion took place regarding the procedure relating to planning which may need to be reviewed in light of the new Transparency Act and the Clerk was instructed to find out the frequency of the North Shropshire Planning Committee meetings.

7. Accounts

a. Expenditure

St Lukes Church	Grant	1952	£1,000.00
Maurice Chandler Sports Centre	Grant	1953	£100.00
Hodnet Seniors Lunch Club	Grant	1954	£100.00
Severn Hospice	Grant	1955	£100.00
UK Safety Store	Dog Fouling Signs	1956	£44.75
Zurich Insurance plc	Parish Event 'Royal Party in the Park' Public Liability Policy	1957	£273.75
Timberlink Ltd	Posts and Nails for Dog Signs	1958	£49.14
Dove Ford & Co Ltd	Internal Audit Fee	1959	£63.00
Zurich Insurance plc	Annual Insurance Policy	1960	£1,185.29
Total			£2,915.93

These expenses were proposed by Cllr Powell, seconded by Cllr Morgan and the cheques were duly signed.

- b. **Bank Reconciliation** – The Bank Reconciliation was accepted and the Balances as at 30th April were stated as:

Current Account	£ 100.00
Reserve Account	£ 21,485.19
C I L Reserve Account	£ 42,014.17
Total	£ 63,599.36
Adjustment for unrepresented cheques	£ 715.00
Total of Reconciled Bank Balances	£ 62,884.36

8. **Approval of Year End Accounts** - The approval of the Year End Accounts and Annual Return Submission (including completion of the Annual Governance Statement) to External Auditors was proposed by Cllr Powell and seconded by Cllr Morgan and the Chairman and Clerk duly signed the form.
9. **Highways and Environmental Health** - Cllr Morgan reported that the road surface at The Rock on the road to Weston was deteriorating and the Clerk was instructed to advise Shropshire Highways.
10. **Street Lighting – Maintenance and/or Repairs** – H23, H51 and the light opposite the Chapel at Wollerton were reported as requiring repairs and the Clerk will liaise with the Street Light Engineers
11. **Council Policies** - Prior to the meeting the Councillors had received copies of the following policies:
 - a. Parish Council’s Standing Orders
 - b. Parish Council’s Financial Regulations
 - c. Draft of Parish Council’s Risk Assessment

It was suggested by Cllr Mackie that a Financial Committee be set up to review the Financial Regulations, Risk Assessment and general way that the Parish Council currently conducted its financial matters. Cllr Mackie proposed that he and other interested Cllrs could meet outside the normal Parish Council meeting and report back to the Parish Council. Cllrs Newitt and Roberts both put their names forward for this committee and all agreed to this proposition.

12. Correspondence:

- a. *S A L C – Be A Better Councillor training session 13th June 2016*
- b. *S A L C – Publication of Independent Maternity review*
- c. *S A L C – Membership of S A L C*
- d. *Shropshire Council – Introduction of New Recycling Collection Service*
- e. *Shropshire Council – Annual Town & Parish Emergency Planning Briefing 1st June 2016*
- f. **Shropshire Council – Dog Bin in Hodnet – suggestions for new location to be reviewed at next meeting**
- g. *S A L C – Chairmanship Skills training session 28th June 2016*
- h. **Karen Machin – Highway Issue – Clerk to send polite apologies, Council cannot set a precedent**
- i. *S A L C – Health Matters*
- j. *S A L C – Contribution to FutureFit & Community Fit Debate*
- k. *Shropshire Council – Local Government (Misc. Provision) Act 1982 schedule 4 – Street Trading Consents*
- l. **Derek Hodge – Weed Spraying – will be carried out within next 10 days**
- m. **Richard Underwood – Legal Status of Railway Footpath**

13. Recognition of retiring Chairman’s efforts / Councillor Vacancy – All Councillors agreed that the retiring Chairman, Mr Derek Hodge, had done a tremendous job and the Clerk was instructed to write a letter from the Parish Council thanking him for all he had done. The Councillor vacancy would go through the normal procedure and all Councillors agreed to consider who may be a potential new Parish Council member.

14. Any Other Business

Parish Matters - Cllr Parker pointed out that the fly tipping which had happen recently had been cleared by the Council within 24 hours which was very welcome

Agenda Items for Next Meeting to be held on Thursday 23rd June 2016 – None as yet

There being no other business the Chairman declared the meeting closed at 9.15 pm

Minutes proposed and accepted as a true record of this meeting dated 12th May 2016

Signed by the Chairman