

Hodnet Parish Council

Minutes of the Parish Council meeting held on Thursday 25th October 2018 at the Lyon Hall, Hodnet

Present: Councillors Maryjayne Rees (Chairman), Steve Alden, Steve Freeman, Chris Mackie, John Parker, John Powell, Howard Trevor

1. **Welcome and apologies** – apologies were noted from Councillors Alan Cope, Paul Nevins and John Roberts.
2. **Declarations of Interest** – there were no declarations of interest.
3. **Public Session** – there were no members of the public present.
4. **Minutes** – it was proposed by Cllr Steve Alden and seconded by Cllr Howard Trevor that the minutes of the meeting held on 13th September were a true record, all agreed, and the minutes were signed by the Chairman.
5. **Clerk's update** – the Clerk reported:
 - i. that both Western Power and E-ON were content for a lamppost to be used to provide electricity to the proposed AED in Marchamley, and that he was exploring possible costs with potential contractors. He told Councillors that the group intending to oversee the AED had considered and dismissed the Marchamley Club as a suitable venue as it was not deemed a public building. Councillors expressed doubt that the bus-shelter was sufficiently robust to be a suitable mounting point, and the view that the Club would be a more suitable venue and easier to arrange for installation. **The Clerk was instructed to contact Marchamley Club to seek their views and report back. He was also to let Mrs. Howells know the Parish Council's views regarding the siting of the AED.**
 - ii. Councillors noted that each Smartwater kit would cost the Parish Council about £6, and kits for all the properties in the Council's area £2896.95. Councillors felt that some households would already have obtained a kit and that the level of interest may be quite low. **It was agreed that Councillor Trevor would approach a representative of the Smartwater company to discuss the costs involved.**
 - iii. The Clerk told Councillors that a quote for £325 +VAT had been received for the removal of tree stumps and making good in the Lyon Hall car park. Acceptance of the quote was proposed by Cllr Mackie and seconded by Cllr Parker, and unanimously agreed. The Clerk referred to concerns regarding a tree belonging to the Hodnet Estate overhanging the Lyon Hall and was **instructed to contact the Estate to ask for the tree to be cut.**
 - iv. The Clerk reported that EE were aware of the illegal access to their mast site in Websters Lane, but had asked the Council to take enforcement action. The Clerk confirmed that he advised EE that the Council had no suitable powers to do so.

- v. The Clerk reported a positive response to the letter to Steve Brown at Shropshire Council. Cllr John Powell confirmed that some work had been carried out on the overhanging tree on the Marchamley Road. It was **agreed that the Clerk would thank Mr Brown for his prompt action and seek an update on other matters in the letter.**

6. **Unitary Councillor report** – There was no report from the Unitary Councillor

7. **Meetings attended by Councillors** – There were no reports from meetings attended by Councillors

8. Planning

- i. It was proposed by Cllr John Powell and seconded by Cllr John Parker that the minutes of the Planning Committee held on 18th October be accepted as a true record with one amendment in item 3a, the word ‘abstention’ be replaced with ‘vote against’ set. **All agreed**
- ii. a) 18/04618/OHL: Clay House overhead line – **support**
 b) 18/04806/FUL; 2, Shrewsbury Street Hodnet, proposed change of window – **support**
- iii. Councillors noted planning decisions, all of which were granted, for:
 18/02905/FUL Adjacent Brookside, Hodnet
 18/02141/LBC Hawkestone Hall
 18/03260/FUL 10, Bean Bank
 18/01549/FUL Rake Park

9. **Accounts** – It was proposed by Cllr Chris Mackie and seconded by Cllr John Parker that the payments be authorised and the reconciliation be accepted (the Clerk drew attention to an error with a cheque number on the list. Cheque number 2078 should read 2085). **All agreed.**

1. **Expenditure** – To accept and approve the below detailed payments

| Details | Chq No | amount | Authority |
|---------------------|--------|------------------|-------------------|
| E-on | DD | £388.36 | PCA 1957 ss 3 (1) |
| Highline Electrical | 2081 | £284.40 | PCA 1957 ss 3 (1) |
| CiCLA registration | 2082 | £250.00 | LGA 1972 s 111 |
| Ian Cruise-Taylor | 2083 | £261.97 | LGA 1972 s 112 |
| Ian Cruise-Taylor | 2084 | £261.97 | LGA 1972 s 112 |
| Plusnet | DD | £18.60 | LG(FP)A 1963 s5 |
| Ian Cruise-Taylor | 2078 | £61.93 | LGA 1972 s 111 |
| | | £1,527.23 | |

ii **Bank Reconciliation** – To receive and accept the Bank Reconciliation to 30th September 2018

| | |
|---|-------------------|
| Balance brought forward from Year End 31st March 2018 | £28,360.59 |
| Add: Receipts to date | £28,132.89 |
| Less: Payments to date | £12,500.52 |
| Closing Balance at 30th September 2018 | £43,992.96 |

Bank Balances as at 30th September 2018:

| | |
|---------------------------------------|-------------------|
| Current account (6712) | £100.00 |
| Business Reserve Account (2250) | £18,536.25 |
| 10. CIL Deposit Account (9243) | £25,994.81 |
| less unrepresented cheques | £638.10 |
| | £43,992.96 |

Highways and Environmental -

- i. Cllr Chris Mackie, drew attention to a partly fallen tree near the turning for Lostford. It was **agreed that the Clerk would check if it lay within the Parish Boundary, but would report it to Shropshire Council in any event.**
- ii. Cllr Howard Trevor reported blocked gullies in Station Road, and **would supply the Clerk with pictures** so that remedial action could be called for
- iii. Cllr Steve Alden reported the ongoing issues with damage to the old railway line footpath, and concern for the effects on a glow-worm colony. He reported that Shropshire Council were to take action. Cllr Powell suggested that the Hodnet Estate be informed, and **Cllr Alden agreed to do this.**

11. Street lighting -

- i. The Clerk noted that street-lights with replacement LED bulbs used less electricity than those without and undertook to check the number changed so far and discuss a reduction in charges with E-ON.
- ii. Cllr John Parker provided a list of street-lights which needed repairs (H8, H21, H32, H39, H50, H550 and Cllr John Powell added another, thought to be H6. **The Clerk to inform the repair company**

12. Community-Led Grants

- a) The Clerk reported that both Hodnet Angling Club and Wollerton Tennis Club had accepted the grants offered. Cllr John Powell indicated that he understood Marchamley Club was obtaining quotes before submitting a fresh application.
- b) It was agreed that the first call on the remaining funds should be focussed on the agreed repairs and other possible improvements drawn from the list provided in the report at item 15 on the agenda.

It was also noted that the car park in front of the Hodnet Social Club, needed repairs and the car park entrance to the right of the Lyon Hall. **The Clerk was instructed to obtain quotes for the works mentioned.**

13. Matters relating to Parish Council staff – nothing to report

14. Website

- i. Cllr Chris Mackie reported that the sub-group had met and discussed a range of options. He had established that the current webmaster spent up a min Of 1/2 hour per day up to a max of 5 hours per day maintaining the current site, and it was clear that the Parish Council could not afford to fund that level of support. Other parish council sites had been looked into, and it had been established that a suitable site could be developed for between £100 - £300, with annual maintenance costs of between £80 and £200.

The group recommended;

- a) splitting the current site into two parts, one for Parish Council matters (which the Parish Council would take responsibility for keeping up-to-date) the other for Hodnet-wide matters which would only be updated periodically.
 - b) advertising for a possible webmaster through an article in the Parish magazine, and continuing the discussion with the hosts of the Parish magazine at the Parish Council's meeting in January 2019.
- ii The Clerk reported that he was continuing discussions with the webmaster regarding GDPR policies and the management of photographs.

15. Recreation Ground -

It was proposed by Cllr John Powell and seconded by Cllr John Parker that the report be accepted. All agreed. In the discussion that followed it was **agreed that the Clerk should obtain costs for the recommendations and report back.**

16. Correspondence -

- i. The Chairman drew attention to the continuing disappointing information from Shropshire Council regarding the use of CIL monies. It was noted that questions had been asked in the house of Commons regarding Shropshire's approach
- ii. Cllr Steve Alden agreed to respond to the invitation to complete a survey on transport plans
- iii. The Chairman noted recent correspondence with Connexus regarding Local Connections and that Connexus would attempt to give the Parish Council more time to consider applications
- iv. The Clerk reported that CPSO Boden had reported that the recent surgeries in Hodnet had been successful and supplied dates for those planned for future months.
- v. The Clerk read out sections from a letter from Severn Trent regarding extended works affecting Wollerton, which commence on 29th October and last until march 2019
- vi. The Clerk drew attention to an advice note from a firm of lawyers regarding taking reasonable steps to ensure that any trees which were the responsibility of the Parish were inspected with sufficient regularity. **The Clerk was asked to discuss the matter with Benbow Brothers, consider the possibility of an inspection contract and report back.**

17. Parish Matters -

- i. Cllr Howard Trevor drew attention to renewed fly-tipping in Station Road, possible enforcement breaches at the Travellers' Site in Websters Lane and issues with the occupants of Field House in Websters Lane
- ii. Cllr John Parker confirmed that the fly-tipping warning signs were having no effect, and one sign had disappeared
- iii. The Chairman raised the issue of poor Broadband in Peplow and drew attention to a presentation by Air Band on the 29th November. Councillors supported any measures to improve Broadband for residents in Hodnet Parish
- iv. The Chairman advised councillors that she was to attend a Business Leaders Breakfast on 14th November.

18. Dates of future Parish Meetings -
Councillors noted the following dates:

2019

17th January

21st February

28th March (includes Annual Parish Meeting)

2nd May (Annual Parish Council Meeting)

13th June

25th July

12th September

24th October

5th December

2020

16th January

20th February

26th March (includes Annual Parish Meeting)

7th May (Annual Parish Council Meeting)

19. **Agenda items for next Parish Council meeting on 6th December.** None were raised

The meeting was closed at 9.25 pm.