

# HODNET PARISH COUNCIL

**Calling:** Cllrs Matthew Allen; Steve Freeman; John Parker; John Powell; Maryjayne Rees; Ross Underwood; Jason Watts

Members of Hodnet Parish Council are summoned to attend a **FULL COUNCIL** meeting of Hodnet Parish Council to be held on **Thursday 13 May 2021**, at 7.30pm at Lyon Hall, Hodnet where the following items will be discussed.

Gillian Bailey – Locum Parish Clerk/RFO

7<sup>th</sup> May 2021

## AGENDA

- 001 **Apologies and reasons for absence**
- 002 a) Appointment of Locum Officer  
b) Appointment of Chairman and Vice Chairman  
c) Signing of declaration papers  
d) Co-option to fill four vacancies, if appropriate.
- 003 **Declaration of Interest** – Councillors to declare a personal or pecuniary interest in any item on the agenda
- 004 **Public session** – There will be up to 10 minutes allowed for questions to the Chairman from the general public (time will be equally divided between those members of the public wishing to speak)
- 005 **Minutes from previous meetings** - to approve the following minutes – to be signed by Chairman Thursday 25<sup>th</sup> March 2021
- 006 **Reports**
- a) Clerk’s report (update of matters not on the agenda) – To note  
b) Unitary Councillor report – to enable the Unitary Councillor to update the meeting  
c) Reports from councillors attending meetings or training
- 007 **Finance**
- a) **Payments** to note against March and April bank statements
- March**
- |                                   |         |                   |
|-----------------------------------|---------|-------------------|
| Simba – hosting                   | £46.95  | LGA 1972 s 111    |
| Plus Net                          | £20.40  | LGA 1972 s 111    |
| Staff expenses                    | £95.35  | LGA 1972 s 111    |
| Zoom subscription – 59788056      | £14.39  | LGA 1972 s 111    |
| Numbers Plus – 40706              | £118.80 | LGA 1972 s 111    |
| Leverhulme Trust                  | £1.00   | HA 1982 s 43, 50  |
| Clerk Salary                      | £588.25 | LGA 1972 s112     |
| Information Commissioner’s Office | £35.00  | LGA 1972 s 111    |
| E.ON                              | £368.12 | PCA 1957 ss 3 (1) |
| Sutcliffe Playdirect – 00223      | £69.96  | LGA 1972 s111     |
| Sutcliffe Playdirect – 100010583  | £181.20 | LGA 1972 s111     |
| Plusnet -4269328                  | £20.40  | LGA 1972 s 111    |
| Zoom subscription – 65546054      | £14.39  | LGA 1972 s 111    |
| Staff expenses                    | £70.07  | LGA 1972 s 111    |

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Purely Paper 84560

£39.05 LGA 1972 s 111

**£1,683.33**

## April

Staff salary

£588.25 LGA 1972 s 112

N Alldritt – Lyon Hall carpark

£300.00 LGA 1972 s 111

E-On

£407.57 PCA 1957 ss 3 (1)

Plusnet

£20.40 LG(FP)A 1963 s5

**£1,316.22**

## b) Receipts to note against March and April bank statements

### March

A Heath – Rent £56.50

VAT £4,247.85

interest to 31st March – 2250 £0.07

interest to 31st March – 9243 £0.18

total **£4,304.60**

### April

Shropshire Council £22,270.00

A Heath – Rent £56.50

Interest – 01072250 £0.17

Interest – 40169243 £0.17

**£22,326.84**

## c) Bank reconciliation (March and April) – to approve

### MARCH

Balance brought forward from Year End 31st March 2020 £29,023.92

Add: Receipts to date £28,366.55

Less: Payments to date £27,179.12

**Closing Balance at 31st March 2021 £30,211.35**

### Bank Balances as at 31st March 2021:

Current account (6712) £100.00

Business Reserve Account (2250) £10,033.93

CIL Deposit Account (9243) £20,077.42

less unrepresented cheques £0.00

**£30,211.35**

### APRIL

Balance brought forward from Year End 31st March 2021 £30,211.35

Add: Receipts to date £22,326.79

Less: Payments to date £1,316.22

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Closing Balance at 30th April 2021

£51,221.92

**Bank Balances as at 30th April 2021:**

Current account (6712)	£100.00
CIL Deposit Account (9243)	£20,077.59
Business Reserve Account (2250)	£31,044.33
less unrepresented cheques	£0.00
	<b>£51,221.92</b>

d) Payments for authorisation and payment in May 2021

**May**

Staff salary – final	£588.25	LGA 1972 s 112
Staff expenses	£155.87	LGA 1972 s 111
Zoom 28.03 to 27.04	£14.39	LGA 1972 s111
Highline Electrical	£146.26	PCA 1957 ss 3 (1)
Highline Electrical	£235.97	PCA 1957 ss 3 (1)
TRM Building & Renovations	£5,400.00	LGA 1976 S19
Zurich Insurance	£935.46	LGA 1972 s 111
Internal Auditor – B Townson	£150.00	LGA 1972 s 111
SALC	£611.25	LGA 1972 s 111
	<b>£8,237.45</b>	

e) Hodnet Parish Council will receive £818.87 from Neighbourhood Fund in May 2021 – to note

f) Insurance renewal – to note increase in valuation of assets

008 **Annual Accounts Year End 2020/21**

- a) Internal Auditor's report – to note
- b) To receive year end cash book and budgets
- b) To complete and sign the Annual Governance Statement 2020/21
- c) To receive and sign the Accounting Statements for 2020/21

009 **Planning matters**

a) To note planning decisions:

**i. Reference: 20/02769/FUL (validated: 13/07/2020)**

Address: Field View House, Websters Lane, Hodnet, Market Drayton, Shropshire, TF9 3JH

Proposal: Erection of a detached 3 bedroom dormer bungalow

Decision: **Refuse**

**ii. Reference: 21/01115/ADV (validated: 05/03/2021)**

Address: Bear Hotel, Shrewsbury Street, Hodnet, TF9 3NH

Proposal: Erect and display one internally illuminated hanging sign, one car park sign attached to post and two wall painted signs

Decision: **Grant Permission**

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**iii. Reference: 20/05112/FUL (validated: 07/12/2020)**

Address: Wollerton Meadows, Wood Lane, Wollerton, TF9 3NY

Proposal: Use of existing timber lodge as holiday accommodation and siting of temporary dwelling to allow the owners of the land to live on site

Decision: **Refuse**

b) To discuss the following planning applications:

**i) Reference: 21/01853/TCA (validated: 12/04/2021)**

Address: The Old Manor House , 3 School Lane, Marchamley, SY4 5LD Proposal: G1 - Lawson Cypress - Trim back to old growth points, H2 - Holly hedge - reduce to 2 metres in height, H3 - Yew - reduce in height by 0.6m, T4 - Ash - Crown reduce by up to 30% and H5 - Confer mixed - Reduce in height by up to 2.5 metres within Marchamley Conservation Area Applicant: Buchanan-Dunne

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QRB65TTDM8K00>

**ii) Reference: 21/01636/FUL (validated: 19/04/2021)**

Address: 7 School Lane, Marchamley, SY4 5LD

Proposal: Erection of covered seating area Applicant: Mr And Mrs Welch

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQSNGATDLXQ00>

**iii) Reference: 21/01609/FUL (validated: 30/03/2021)**

Address: 61 Station Road, Hodnet, Shropshire, TF9 3JF

Proposal: Erection of a single storey extension to rear

Applicant: Mr and Mrs Dougie Nicoll (61 Station Road, Hodnet, TF9 3JF)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQQSUPTDLWD00>

**iv) Reference: 21/01699/FUL (validated: 06/04/2021)**

Address: The Gables , Websters Lane, Hodnet, TF9 3JH

Proposal: Raising of roof to provide additional first floor accommodation

Applicant: Mr Daniel Pollard

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQWCS4TDM0000>

010 **Draft Parish plan questionnaire – to consider further draft (to follow)**

011 **Cyber-security -**

a) Dropbox – use of

b) Councillor email addresses

012 **Hodnet Recreation Ground**

a) To consider quotations for litter bin emptying

b) Litter pick volunteers (for this area and others to be designated in parish).

013 **Lyon Hall carpark - Streetlight replacement**

To consider quotations

014 **Dates for Future Meetings**

To agree dates for future meetings

015 **Parish matters – An opportunity for councillors to bring to the Council’s attention matters of interest or concern.**

016 **Items for future agendas – An opportunity for Councillors to bring items forward for the next agenda (no discussion or decisions to be made) for the next Parish Council meeting on **Thursday 1<sup>st</sup> July 2021****

# HODNET PARISH COUNCIL

**017 Exclusion of press and public**

To resolve: that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

- a) Appointment of Parish Clerk & RFO – to confirm the decision of the interview panel.